



**Addendum No. 2
Judicial College Long-term Technical Trainers
K22-0019-25D**

10/05/2021

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Questions:

Q22. Are there any visa restrictions for the candidates?

A22. The AOC will consider all candidates eligible to work in the United States.

Q23. Please Clarify- A reference may not be submitted by an employee of the Maryland Judicial Branch of Government, RFP Page 23, Section IV?

A23. Offeror shall not provide a reference for a resource from an employee working for the Maryland Judiciary.

Q24. Does Section I. R, S, T and U need to be addressed in the proposal?

A24. Section I. R, S, and U will apply to the Successful Offeror. Offerors are required to comply with Section I.T.

Q25. Do we need to submit references for both proposed candidates and the firm?

A25. See Section IV.2.g. References are requested for the Offeror proposed resource(s).

Q26. Is it mandatory to submit all six resources or resumes?

A26. The AOC is seeking to hire two (2) resources: one (1) Microsoft Office/Zoom Technical Trainer, and one (1) Proprietary Software Technical Trainer. Offerors may propose up to three (3) resources for each position.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-1265 or email me at sejal.lakhawala@mdcourts.gov

Sejal Lakhawala
Senior Procurement Officer