



Administrative Office of the Courts

Operations Division

Addendum #1

Request for Proposals

K20-0045-29

Integrations Business Analyst Resource

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

1. Revise Section 1.8, Questions

- 1.8.2** ~~Based on the availability of time to research, the Procurement Officer shall communicate a timely answer during the pre-proposal conference.~~ Answers to all substantive questions that are not clearly specific only to the requestor will be posted on the Judiciary's procurement website and eMaryland Marketplace.

2. Revise Key Information Summary Sheet

Closing Date and Time: ~~Wednesday, October 23, 2019~~ October 31, 2019, 2:00PM

3. Revise Section 1.9, Proposal Due (Closing) Date

One original and two copies of each proposal (Technical and Financial) must be received by the Procurement Officer no later than 2p.m. (local time) on ~~23~~ 31 of October in 2019 in order to be considered.

4. Revise Section 3.4.5, Offeror's Technical Response to RFP Requirements

C. References. Provide three (3) current customer references where the customer is similar in size to the RFP scope. Provide the following information for each client reference:

I. Name of Client Organization

II. Name, title, and telephone number of Point-of-Contact for client organization

III. Value, type, and duration of contract(s) supporting client organization

IV. The services provided, scope of the contract, and number of employees serviced.

~~V. Financial Capability and Insurance: The Offeror shall include the following, for itself, and, as applicable, for any parent corporate, subsidiary is preference under RFP Section 1.19:~~

~~D. Evidence that the Offeror has the financial capacity to provide the goods and/or services, as described in its proposal, via profit and loss statements and balance sheets for the last two (2) years.~~

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Evidence that the Offeror has the financial capacity to provide the goods and/or services, as described in its proposal, via profit and loss statements and balance sheets for the last two (2) years.

Issued By: Akshay Kumar

Procurement Officer

10/16/19