



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the Request for Proposals (RFP) K22-0013-29 JAVA Engineer Analyst

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Is there an incumbent for the current project? If yes, are they eligible to re-bid?
Response: Yes, there is an incumbent and they are eligible to participate in this solicitation.
2. Question: What is the anticipated number of awards?
Response: A single award will be made pursuant to this RFP.
3. Question: Who is the current vendor providing these services?
Response: Mindlance, Inc.
4. Question: Do we need to submit copies of candidates' qualifications along with the Proposals?
Response: Yes, with the resumes. All candidate information should be together.
5. Question: Will there ever be hours required outside of core hours such as overnight or weekend work?
Response: Yes, it will depend on the assignment. The contractor would not be required to work on-site if it is over night or weekend. Work hours will be flexible.
6. Question: Is there any specific preference for local candidates?
Response: No.
7. Question: What are the expected work hours?
Response: Normal core hours are 9:00 am to 3:00pm (EST) Monday- Friday. There is some flexibility available, two hours before and two hours after the core hours.

8. Question: Do we need to submit attachment G with the proposal?
Response: Yes.
9. Question: Does the candidate need to be a US Citizen?
Response: Offerors must only propose candidates who are authorized to work in the United States. The candidate must meet this requirement and the Judiciary will not act as a sponsor, as the candidates will not be employed by the Judiciary.
10. Question: Does the Judiciary require a security clearance?
Response: No.
11. Question: Should the Offeror submit the past experience with similar type of engagements or can they use any past experience related to any other IT labor.
Response: Experience with similar type of engagements.
12. Question: What is the expected award time?
Response: The Judiciary desires to make an expeditious award, while allowing adequate time for a thorough evaluation process. Also refer to section 1.4 of the RFP.
13. Question: Would the candidate be required to get COVID testing?
Response: No. Vaccination is optional, but a face mask will be required. There will be temperature checks everyday upon entry.
14. Question: Would the option years be determined at award or after base year 1?
Response: After the base year is completed.
15. Question: Why was another RFP released instead of using candidates from the RFP that was issued in May 2021?
Response: This position is for a different project and is being solicited separately.
16. Question: What should the proposal response be?
Response: Section 2 of the RFP and overall response to the RFP.
17. Question: Are live resumes accepted?
Response: The Offeror should only submit resumes of candidates that are actively seeking positions.
18. Question: Is there a cap on experience?
Response: No. Any candidate meeting the minimum requirements described in Section 2.3 is eligible for consideration.

Issued by: Valerie L. Mitchell
Procurement Officer
August 5, 2021