



**Addendum No. 2
Oracle Database Administrators
K23-0002-29**

03/16/2022

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Questions:

Q1. Is there any incumbent in place?

A1. Yes

Q2. Can you please share the anticipated start date?

A2. The AOC anticipates a start date on or around July 1st, 2022.

Q3. If the process completes before start date, will engagement start early?

A3. No.

Q4. Is the RFP new or is there an incumbent?

A4. See Q1.

Q5. Can you please disclose the name of the incumbent?

A5. DataPower Inc., A P Ventures, Mindlance Inc, and Mansai Corporation.

Q6. Will Offerors get a debrief if our company is not awarded the contract?

A6. See section V.E.

Q7. Is the new RFP or we have an Incumbent.

A7. See Q1.

Q8. The RFP II.O.4.d Cyber Liability & Data Breach Insurance states \$10,000,000 per occurrence for any service offering hosted by the Successful Offeror. Could you please confirm if its \$10 Million only?

A8. The information stated in the RFP Section II.O.4.d is correct.

Q9. Can Offeror obtain insurance post award, or is it needed during response submission?

A9. See Section IV.C.2.k.

Q10. What other versions of Oracle do you have other than 19c ?

A10. 18c.

Q11. Are you using any configuration management tools to manage the environment i.e. Puppet?

A11. No.

Q12. Have you implemented any CI/CD change management delivery model in your environment? Can you please share any information.

A12. The AOC does not disclose this information.

Q13. What is the version of Grid Control Enterprises Management tool are you running?

A13. 13c.

Q14. How does the AOC monitor database logs and audit logs have you guys integrated your databases with

SPLUNK?

A14. ASH, AWR, audit policies, no to Splunk.

Q15. How do you manage and remediate database security vulnerabilities?

A15. Patches and updates.

Q16. Does the AOC apply all the patches Oracle releases every quarter?

A16. Yes.

Q17. Does the AOC follow any Government security requirements i.e. FISMA, GSS etc?

A17. Security and audit policies as determined by the AOC.

Q18. Other than Oracle Exadata platform, what platform does your Oracle database resides i.e. On prem VMware, AWS EC2 or RDS or Oracle Cloud?

A18. On prem, VM.

Q19. Can two companies jointly apply for this RFP?

A19. No. See RFP Section IV.C.2.e. The Offeror may subcontract.

Q20. How many vendors do you intend to award for this contract?

A20. See RFP Section II.C.

Q21. Can you please provide us with an estimated or NTE budget allocated for this contract?

A21. The AOC does not share budgetary information.

Q22. Is this a new contract or are there any incumbents? If there is an incumbent, could you please let us know the incumbent name?

A22. See Q5.

Q23. What is the place of performance of the candidate?

A23. See RFP Section III.F.

Q24. If there is an incumbent for this contract, is the incumbent eligible to submit the proposal again?

A24. Yes, there is an incumbent for this contract. The AOC cannot make a determination of eligibility of the incumbent outside of the confines of the RFP process.

Q25. Are there any pain points or issues with the current vendor(s)?

A25. The AOC does not discuss the details of current contract.

Q26. Is this re-compete or new requirement?

A26. See Q1.

Q27. Could you please share previous spending on this contract, if any?

A27. K18-0003-29C awarded at \$4,056,000.00, K18-0003-29E awarded at \$1659,840.00, K18-0003-29F awarded at \$806,139.00, and K18-0003-29G awarded at \$2,533,440.00.

Q28. Is there any mandatory subcontracting requirement for this contract? If yes, is there any specific goal for subcontracting?

A28. No. See RFP Section II.N.

Q29. What is the total number of resources who are currently working on this project? Please let us know their position name and hourly rate?

A29. Four (4) Oracle Database Administrators. In accordance with Judiciary Procurement Policy, line-item pricing is not disclosed.



- Q30.** Considering the current COVID-19 pandemic situation, if the proposed candidates are not available at the time of award, will the agency allow us to provide replacement personnel with similar or more skill sets?
A30. No. See RFP Section I.U.
- Q31.** Are hourly rate ranges acceptable for proposed personnel?
A31. No. See RFP Section IV.D and Attachment E.
- Q33.** Is it entirely onsite work or can it be done remotely to some extent / Does the services need to be delivered? onsite or is there a possibility for remote operations and performance?
A33. See RFP Section III.F.
- Q34.** What will be the mode of interview of the candidate via virtual or in-person?
A34. See RFP Section III.J.
- Q35.** Do we need to submit the actual resumes for proposed candidates, or can we submit the sample resumes?
A35. See RFP Section IV.C.2.f.(2).
- Q36.** How many people are currently working onsite and offsite?
A36. This is not relevant to the scope.
- Q37.** Could you please provide the list of holidays?
A37. The Maryland Judiciary holidays are listed at <https://www.courts.state.md.us/administration/holidays>.
- Q38.** Are there any mandated Paid Time Off, Vacation, etc.?
A38. No.
- Q39.** Could you please let us know if we can submit our response via email?
A39. See RFP Section II.F.3.
- Q40.** Will you be allowing a remote workforce?
A40. See Q33.
- Q56.** How many people are/will be on this project/development team and what are their roles?
A56. The AOC does not discuss the details of current contract.
- Q57.** On Page 18 SECTION III. SCOPE OF WORK - Offeror may propose no more than four (4) resources. Is it mandatory to propose a minimum of four resources?
A56. No.
- Q58.** On Page 18 - C. OFFEROR & RESOURCE QUALIFICATIONS 3. The AOC prefers Offeror proposed resource(s) to have certifications from Oracle in one (1) or more than one (1) of the following subject matter areas: a. Oracle Database Administration b. Oracle Exadata c. Oracle PeopleSoft
If the candidate has additional certifications like AWS certified cloud practitioner, can we include a copy of that as well?
A58. See RFP Section IV.C.f.(2).
- Q59.** RFP Section IV.C.f.2- Provide individual resume(s) for Offeror resource(s). Resume(s) shall include education (e.g. degrees, certificates, etc.), and the amount of experience the individual has had relative to the scope of work set forth in this RFP. i Offeror shall submit a copy of any degree and/or certificate for each proposed resource.
Will you accept a bachelor's Transcript copy in lieu of a bachelor's degree certificate?
A59. No.

- Q60.** If the candidate has both a bachelor's or master's degree should we include both the degree certificates or just the bachelor's degree certificate?
A60. See RFP Section IV.C.f.(2).
- Q61.** As per RFP Section III.C.2. a. bachelor's degree in an Information Technology (IT) related field. Will the AOC, please consider a candidate who has over 20 years of related experience in lieu of the bachelor's degree?
A61. No.
- Q62.** As per the RFP Section IV.C.g (1), Attachment J1 Bidder/Offeror Resource Experience requirement, offeror need to include information on prior experience with similar engagements. For some of the information on the Attachment J1 like "Total value of the contract, Type of contract, Candidate are not willing to price as they worked on different projects and don't want to share their contract/full-time salary related information. Can we include basis candidate reference information as part of the Attachment J1?
A62. The type of contract and value are not mandatory, but failure to provide may result in a less favorable evaluation in accordance with Section V.B.3. The duration of the contract is used to determine whether the Offerors meet the requirements as per Section IV.C.g. The AOC will attempt to confirm information via the POC provided on Attachment J1.
- Q63.** Section IV.C.f.(4,5) – is there a right to represent/letter of commitment template MJUD would like vendors to use?
A63. No.
- Q64.** If a proposed Key Personnel resource no longer wishes to engage after bid submission, can we swap them out before interviews take place?
A64. No.
- Q65.** In Section IV.C.f.3, it is mentioned, Provide technical writing samples. The samples shall include i. Technical communication to non-technical staff; and ii. Explanations of technical solutions to database problems.
- Technical communication to non-technical staff - Can it be any communication or pertaining to database problems or issues?
A65. Any communication, however, pertaining to database issues is preferred.
- Q66.** Can you give examples of who are non-technical staff?
A66. End-user, customer, and non-technical stakeholder.
- Q67.** Can it be any database problem or anything in specific?
A67. Any database problem.
- Q68.** How long and how many samples should be supplied per resume?
A68. See RFP Section IV.C.f.3. The Offeror shall provide two technical writing samples per applicant, a paragraph minimum for each sample.
- Q69.** Will the offeror resource be required to operate within JIS 6 units called out in section III.B.
A69. Yes.
- Q70.** How many applications use Oracle databases?
A70. 20+
- Q71.** How many legacy applications are currently identified?
A71. 5+

- Q72.** Is the environment on-premises, virtual, or a mix?
A72. Mixed.
- Q72.** What is the current cloud environment? (AWS? Google? Private...)
A72. ExaCC.
- Q73.** Does the JIS have in place processes and procedures?
A73. Yes.
- Q74.** How many 3rd party applications will JIS be responsible for?
A74. 5+
- Q75.** Is the expectation that the ID will develop the content with the assistance of a subject matter expert (SME)?
A75. Content creation would be done along with SMEs.
- Q76.** Are there any curriculum material available now or will the content need to be created from scratch (researched and pulled together via external resources with the assistance of SMEs)?
A76. Content will be available post award.
- Q77.** What modules of Peoplesoft are being used?
A77. ELM, HCM, PUM, Portal.
- Q76.** What is the version of Peoplesoft being used?
A76. People Tools 8.58.
- Q77.** Can AOC share any Details of Exadata configuration, version, and components?
A77. 19c with 10+ hosts.
- Q78.** What is the current process for triage and engage DBAs for afterhours support?
A78. On-Call lists and email.
- Q79.** Does the AOC use any tools to log and manage DB support tickets?
A79. Service Now.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-1265 or email me at sejal.lakhawala@mdcourts.gov

Sejal Lakhawala
Procurement Officer

